

Teleconference Executive committee (ExCom01.230604)  
Minutes 23 June 2004

Attended	Not able to attend	Secretariat
Ernest Loevinsohn (Chair) Gijs Elzinga Irene Koek (on behalf of USAID) Mario Raviglione ( <i>partly</i> ) Giorgio Roscigno Karam Shah	Ken Castro Anne Peterson	Marcos Espinal Anant Vijay Petra Heitkamp
Minutes on discussions	Decision	Action
<b>01.1 Introduction/ general procedures</b>		
Chair opened the teleconference and referred to the procedures manual.		
The Executive Committee emphasized that it is important to ensure that decisions are circulated to full Board.	1.1 Executive Committee noted the procedures manual	1.1 As outlined in the procedures manual, the Secretariat to circulate Executive Committee minutes and decisions to all Board members  (PH)*
<b>01.2 Request inclusion vice-chair Executive Committee-briefing</b>		
Vice-Chair, Francis Omaswa has brought up the suggestions of inclusion of the Vice-Chair of the Coordinating Board as an ex-officio member of the Executive Committee.		
Board members endorsed the suggestion with consensus.	2.1 The Executive Committee suggests to the Board to add the Vice-Chair ex-officio voting member to the Executive Committee	2.1 Request endorsement on decision by the Board 2.2 Secretariat to change procedures manual/ basic framework accordingly  (PH)*  (see BGdoc1)
<b>01.3 Stop TB Trust Fund</b>		
A short introduction was given to the operational procedures (referring to the background documents).		
The Executive Committee agreed that the variable fees will need to be further negotiated, based on actual costs. Negotiations should be based on basic principle of costs-sharing for Partnership and WHO.	3.1 Board approve the draft operating principles for submission to the WHO Legal Department, and to the WHO Comptroller with revision related to appendix 3, indicating that variable fees will be based on negotiations.	3.1 Secretariat to update appendix 3 reference to variable fees  (AV)*
Executive Committee discussed nomination of members to negotiate on behalf of the Board. These members will not take decisions, but develop proposals to be brought back to Executive Committee.	3.2 Irene Koek, Gijs Elzinga, Giorgio Roscigno have been nominated on behalf of the Executive Committee/Stop TB Coordinating Board to negotiate with WHO on variable fees for the WHO services. Mario Raviglione will be liaising with WHO and the above nominated representatives.	3.2 Secretariat to support the appointed members and develop a TOR, agenda and proposed dates for 3 Board members to negotiate with WHO on the Trust Fund  (AV)*

(see BGdoc2)		
<b>01.4 Update on Partnership Secretariat Workplan/ budget 04/05</b>		
Marcos outlines the need for updating the Secretariat Workplan and Budget to include the activities related to ISAC and the increased support to the Stop TB Working Groups.		
The Executive Committee discussed the need for indicating further financing for ISAC, including funding from Lombardy and USAID.	4.1. Board endorsed the proposed changes in the Secretariat Workplan and Budget, to include ISAC and increase the support to Stop TB Working Groups	4.1 Secretariat to update the Workplan/ Budget accordingly  (AV)*
It was clarified that funding for the Advocacy and Communications Working Group will be discussed in a later stage. The Executive Committee Expressed a need for representation of the other six WGs in Advocacy and Communication meetings, workplan and activities since the issue is cross-cutting and relevant to all.		4.2 Secretariat to ensure representation from the six WGs in the Advocacy/ Communications WG  (ML)*
(see BGdoc3)		
<b>01.5 High-level missions</b>		
Marcos outlined, suggestions from the DEWG, technical partners for constraints in countries. It is proposed to prepare missions for about 5-6 countries per year. Initial plans exist for Bangladesh and China.		
The Committee pointed out the importance of strategic planning for the mission. <ul style="list-style-type: none"> <li>Objectives and the expected results of the missions need to be outlined clearly.</li> <li>Issues to be addressed by the high-level missions would need to be linked to results from technical missions.</li> <li>Delegation members should be selected based on comparative advantages of the partners' support to countries, e.g. six countries in Sub-Saharan Africa should involve UNAIDS and WHO/HIV/AIDS</li> </ul>	5.1.1 Executive Committee endorses and encourages further development of the high-level missions.	5.1.1 Secretariat to take forward the list of countries, and to further communicate to countries for a calendar  (GS)*
The Committee stressed the importance of documenting outcomes of previous high-level TB missions. In addition, lessons can be learned from high-level missions, such as child survival (Ethiopia).	5.1.2 Executive Committee requests an outcomes of past high-level missions	5.1.2 Secretariat to compile quick feedback/ lessons learned from high-level missions done before through survey  (GS)*
<b>01.6 Other issues</b>		
<b>(a) Suggested TB/HIV meeting, 11 July</b> The Committee discussed the possibility of a meeting before the AIDS Conference, building on activities of the TB/HIV WG and other Stop TB initiatives.	6.a) Executive Committee noted the point	6.a) Gijs Elzinga will discuss the opportunity and further communicate to the Executive Committee

<p><b>(b) Briefing on tobacco-companies/ ethical guidelines</b>          Marcos outlined the discussion of Stop TB partners being linked to the Tobacco Industry (directly or indirectly). Giorgio brought up drug-donations/ in-kind contributions. The Recourse Mobilization Taskforce is currently drafting related guidelines.</p>	<p>6.b) Executive Committee noted the point</p>	<p>6.b) Draft guidelines from Recourse Mobilization Taskforce will be circulated to the Executive Committee for decision in a later stage</p>
<p><b>(c) GDF TRC members (see BGdoc4)</b>          Marcos outlined the request to endorse new GDF Technical Review Committee members replacing outgoing members.</p>	<p>6.c) Board endorsed the proposed Dr Fadila Boulahbal and Dr Peter Helbling as new TRC members</p>	<p>6.c.1) Secretariat to welcome the new two members)           6.c.2) Secretariat to include CV's of nominees in future          (GDF)*</p>
<p>Marcos briefed on the briefing notes related to the GFATM which will be sent out to the Coordinating Board.</p>		

*(\*) initials refer to Secretariat staff for follow-up action*